



SAM BOYD STADIUM

Building Evacuation Plan

Date Revised
5/23/2016

Risk Management and Safety

BUILDING EVACUATION PLAN

Information regarding specific emergency incidents (i.e., fire, earthquake, violence, etc.) can be found in the UNLV Emergency Procedures. This document is located at: rms.unlv.edu under Emergency Response Planning. If you have any questions concerning this, please call RMS at 895-4226 or Larry Warkentin at 895-2990. Thank you.

The purpose of this document is to increase the safety awareness for students, faculty, staff and visitors while on the UNLV campus. It is vital that you evacuate the building every time the alarm sounds; and that you are aware of evacuation routes, exit points, and the location of your Emergency Assembly Area. You should also be conscious of the locations of pull alarms, first aid kits, emergency eye wash stations, and emergency showers. Additionally, if you are assigned any responsibilities in the following document you should be aware of what the position entails and be ready to assist in emergency situations.

I. BUILDING INFORMATION

1. **Building Name:** SAM BOYD STADIUM
2. **Building Safety Coordinator (BSC) Name:** JEFF S CHALFANT
3. **Alternate BSC Name:** KENT NEILSON
4. **Emergency Assembly Area (EAA) Location (minimum 150' from building):**
VIP PARKING LOT
5. **Departments:**

A. Department: OPERATIONS
Department 1 Coordinator: ANGIE WYNNE
DSC Name:
Phone No.: 895-4978 (OFFICE) 413-8246 (CELL)
Email: ANGIE.WYNNE@UNLV.EDU

B. Department: UNLV TICKETS CALL CENTER
Department 2 Coordinator: ELIZABETH SWALLIA
DSC Name:
Phone No.: 547-5390 (OFFICE) 419-4964 (CELL)
Email: ELIZABETH.SWALLIA@UNLV.EDU

THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY. 2

Acronyms and Term

Acronym	Meaning
BSC	Building Safety Coordinator
BEP	Building Evacuation Plan
DSC	Department Safety Coordinator
EAA	Emergency Assembly Area
EOC	Emergency Operations Center
RM&S	Risk Management and Safety
UNLVDP	University of Nevada Las Vegas Police Department

Term	Definition
Building Emergency Plan	A document which consists of emergency information and procedures, activities for preparing for emergencies, and roles and responsibilities of building occupants.
Building Safety Committee	A group usually composed of members of each department in the building, generally chaired by the BSC, charged with building emergency preparedness and overseeing building safety concerns.
Building Safety Coordinator	A University employee who has a defined role in campus emergency/disaster preparedness: he or she prepares the BEP and serves as the communication liaison between campus service agencies and building occupants for specific circumstances enumerated in the BSC position description.
Department Safety Coordinator	A University employee who assists in coordinating, implementing, and documenting the department's safety program. This includes ensuring department employees are trained on their BEP(s).
Floor Monitor	A building occupant assigned to assist with a building evacuation during an emergency by alerting other occupants on their way out of the building. The Floor Monitor will assist the First Responders in ensuring that personnel will not enter the building until the building has been determined to be safe to re-enter.
Roll Taker	A building occupant assigned to take roll call at the EAA after a building evacuation. The Roll Taker will assist the First Responders

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in ensuring that personnel will not enter the building until the building has been determined to be safe to re-enter.

Emergency Responder(s) Trained personnel who provide assistance in an emergency. They are not building occupants and may be from the University, University Police, local fire departments, RM&S, Facilities Management, etc. In critical situations they may take charge of the building and have full authority over activities in and around the building.

EAA A pre-designated safe location near a building where building occupants assemble and report to the roll taker(s) after evacuating the building.

Emergency Operations Center (EOC) The headquarters for designated representatives of campus essential services, where campus response is coordinated and resources are allocated during a disaster.

In the event of an emergency building closure, your building evacuation plan should address and delegate responsibility to building personnel for any special accommodations you would like implemented such as; posting building closure notices, escorting staff, monitoring building entrances, etc.

OPERATIONS STAFF

Jeff Chalfant
Angie Wynne
Kent Neilson
Alamari Millare
Tony Piazza
Donald Johnson
Winston Peralta
Joe DeMatteo
Don Boyer
Tracy Wynne
Devin Beasley
Jeff Kaminski
Jeff Wright
Robert Whitney
Louie Garcia
Tom Benery

UNLV TICKETS STAFF

Elizabeth Swallia
Clay Steele
Gino Hughes
Veronica Bergeron
Morgan Gilmour
Andrea Silva
Malachai Swainston
Mia Zarate
Kinzi Beach
Kevin Clark
Frank Curella
Austin Farwell
Paige Piazza
Phil Silva
Jason Gerkin
Megan Besancon
Kori Pedraja

In the event of emergency requiring evacuation from the building (main tower), all staff are to Immediately go to nearest exit, north or south stairwells (elevators should not be used) and descend to concourse and make their way to the first island of the VIP parking lot where roll call will be taken by appointed designees.

If the ground floor (concourse) is completely inaccessible, staff will go to the Club Level and exit through front of Club into the grandstands and make way to field or north end of stadium on concourse level aisle way.

911 and/or appropriate campus authority will be notified by Dept. Coordinator of the emergency and any pertinent information will be relayed. Fire Control Panel is monitored by UNLV Police and communication will be established in case of alarm to verify information relevant to the fire control system.