



Operator's Name _____

Department _____

Operator Card Number _____

Truck Type/Class _____

Capacity _____

Lifting Height _____

Attachments _____

Load Center _____

Evaluator's Name _____

Date/Time Conducted _____

Written Test Score

Pass

Fail

Evaluation Test Score _____

Signature of Operator _____

Signature of Evaluator _____

Comments: _____

Pre-Operational Overall Check	Yes	No	Follow-Up
Fluid at proper level and no leaks present?			
Electrical components present; wiring in good condition?			
Hydraulic components present and in good condition?			
Batteries in good condition and not leaking? Cables tight?			
Tires; properly filled, good tread, and free of defects?			
Rims; good condition, free of damage, and lug nuts tightened?			
Wheels, pulleys, and chains are present, in good condition?			
Overhead guard present and free from damage?			
condition?			
Mast, carriage, load rest, and forks are in good condition?			
Dents and/or damage present?			
Excessive rust, corrosion, or oxidation present?			
Structural and critical components present?			
Bolts, nuts, and pins are in place and tightened?			
Decals and capacity plate are in place and legible?			
Operators manual present and placed in storage container?			
Seat and seat belt in good condition and operational?			
Function Checks	Yes	No	Follow-Up
Instruments, lights, and horn			
Mast tilt forward and backward			
Mast lift and lower movement			
Start, stop, and braking			
Turning			
Basic Operating Procedures	Yes	No	Follow-Up
Checks all clearances before approaching the load			
Approaches load properly			
Inserts forks to the proper position on the load			
Places mast and forks at proper position for load movement			
Checks clearance before driving or turning lift			
Keeps clear view of path of travel			
Travels at a safe speed consistent with conditions			
Places mast and forks at proper position for load placement			
Smooth operation of controls			
Maintains control of machine at all time			
Lift is parked safely and correctly			
General Safety	Yes	No	Follow-Up
Uses all safety devices and sounds horn, when necessary			
Uses proper method for mounting/dismounting vehicle			
Keeps body in operating compartment while operating lift			
Yields to pedestrians.			
Chocks trailers properly prior to entering			