OM 1

Building Evacuation Plan

Date Revised
11/19/15

Risk Management and Safety
BUILDING EVACUATION PLAN

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I. BUILDING INFORMATION

1. **Building Name:** OM1 (Paint Shop)

2. **Building Safety Coordinator (BSC) Name:** Baron Pace  
   Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048  
   Phone No.: 702-895-3180  
   Email: baron.pace@unlv.edu

3. **Alternate BSC Name:** Rick Agrellas  
   Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048  
   Phone No.: 702-895-3180  
   Email: shop.paint@unlv.edu

4. **Emergency Assembly Area (EAA) Location (minimum 150’ from building):**  
   West of OM3 in the maintenance yard by the grounds open sheds.

5. **Departments:**

   A. Department: Paint Shop  
      DSC Name: Baron Pace  
      Phone No.: 895-3180  
      Email: baron.pace@unlv.edu

6. **Building Safety Committee** (if applicable): **N/A**

THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY.
A. Member:
Phone No.:
Department or Unit:

7. Emergency Staff

A Role Taker is a building occupant assigned to take roll call at the EAA after a building evacuation. Once the roll has been taken they should turn in their role sheets to the Building Safety Coordinator to be relayed to 1st responding agencies.

A Floor Monitor is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

A. Roll Takers

1. Department or Unit: Paint Shop
Roll Taker 1: Baron Pace
Roll Taker 2: Rick Agrellas
Roll Taker 3:

B. Floor Monitors N/A

Acronyms and Term

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Term Definition

THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY.
| **Building Emergency Plan** | A document which consists of emergency information and procedures, activities for preparing for emergencies, and roles and responsibilities of building occupants. |
| **Building Safety Committee** | A group usually composed of members of each department in the building, generally chaired by the BSC, charged with building emergency preparedness and overseeing building safety concerns. |
| **Building Safety Coordinator** | A University employee who has a defined role in campus emergency/disaster preparedness: he or she prepares the BEP and serves as the communication liaison between campus service agencies and building occupants for specific circumstances enumerated in the BSC position description. |
| **Department Safety Coordinator** | A University employee who assists in coordinating, implementing, and documenting the department’s safety program. This includes ensuring department employees are trained on their BEP(s). |
| **Floor Monitor** | A building occupant assigned to assist with a building evacuation during an emergency by alerting other occupants on their way out of the building. |
| **Roll Taker** | A building occupant assigned to take roll call at the EAA after a building evacuation. |
| **Emergency Responder(s)** | Trained personnel who provide assistance in an emergency. They are not building occupants and may be from the University, University Police, local fire departments, RM&S, Facilities Management, etc. In critical situations they may take charge of the building and have full authority over activities in and around the building. |
| **EAA** | A pre-designated safe location near a building where building occupants assemble and report to the roll taker(s) after evacuating the building. |
| **Emergency Operations Center (EOC)** | The headquarters for designated representatives of campus essential services, where campus response is coordinated and resources are allocated during a disaster. |

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OM 2

Building Evacuation Plan

Date Revised
12/13/2016

Risk Management and Safety
BUILDING EVACUATION PLAN

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I. BUILDING INFORMATION

1. Building Name: OM 2 (HVACR Shop)

2. Building Safety Coordinator (BSC) Name: Eugene Kahaunaele
   Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048
   Phone No.: 702-895-2992
   Email: eugene.kahaunaele@unlv.edu

3. Alternate BSC Name: Frank Rossona
   Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048
   Phone No.: 702-895-5520
   Email: francis.rosssana@unlv.edu

4. Emergency Assembly Area (EAA) Location (minimum 150’ from building):
   West of OM3 in the maintenance yard by the grounds open shed.

5. Departments:

   A. Department: HVACR Shop
      DSC Name: Steven Joseph
      Phone No.: 895-3784
      Email: steven.joseph@unlv.edu

6. Building Safety Committee (if applicable): N/A

   A. Member:
      Phone No.:
      Department or Unit:

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7. Emergency Staff

A **Role Taker** is a building occupant assigned to take roll call at the EAA after a building evacuation. Once the roll has been taken they should turn in their role sheets to the Building Safety Coordinator to be relayed to 1st responding agencies.

A **Floor Monitor** is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

A. Roll Takers

1. Department or Unit: **HVACR Shop**
   Roll Taker 1: Eugene Kahaunaele
   Roll Taker 2: Frank Rossana
   Roll Taker 3: Dennis Moon

B. Floor Monitors  N/A

### Acronyms and Term

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### Term Definition

**Building Emergency Plan**

A document which consists of emergency information and procedures, activities for preparing for emergencies, and roles and responsibilities of building occupants.

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I. BUILDING INFORMATION

1. **Building Name**: OM 3 (Multi Craft Shop)

2. **Building Safety Coordinator (BSC) Name**: Victor Welbourne  
   Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048  
   Phone No.: 702-895-1387  
   Email: victor.welbourne@unlv.edu

3. **Alternate BSC Name**: Brian Hedrick  
   Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048  
   Phone No.: 702-895-1836  
   Email: chadwick.phillips@unlv.edu

4. **Emergency Assembly Area (EAA) Location (minimum 150’ from building)**:  
   West of OM3 in the maintenance yard by the grounds open sheds.

5. **Departments**:

   A. **Department**: Fire Safety Shop  
      DSC Name: Ricardo Vigil  
      Phone No.: 895-1863  
      Email: Ricardo.vigil@unlv.edu

   B. **Department**: Structural Shop  
      DSC Name: Jeff Blaase  
      Phone No.: 702-895-1070  
      Email: jeff.blaase@unlv.edu

THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY.
C. Department: **Electric Shop**  
DSC Name: Bill Quinn  
Phone No.: 895-3817  
Email: shop.electric@unlv.edu

D. Department: **Plumbing Shop**  
DSC Name: Anthony Coleman  
Phone No.: 895-1836  
Email: anthony.coleman@unlv.edu

E. Department: **Warehouse**  
DSC Name: Pam Walker  
Phone No.: 895-0884  
Email: pam.walker@unlv.edu

F. Department: **Night Shop**  
DSC Name: Rob Hoffman  
Phone No.: 895-4335

6. **Building Safety Committee** (if applicable): N/A

A. Member:  
Phone No.:  
Department or Unit:

7. **Emergency Staff**

A **Role Taker** is a building occupant assigned to take roll call at the EAA after a building evacuation. Once the roll has been taken they should turn in their role sheets to the Building Safety Coordinator to be relayed to 1st responding agencies.

A **Floor Monitor** is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

A. **Roll Takers**

1. Department or Unit: **Fire Safety Shop**  
Roll Taker 1: Ricardo Vigil  
Roll Taker 2: Carey Wilson

2. Department or Unit: **Structural Shop**  
Roll Taker 1: Jeff Blaase  
Roll Taker 2: Garrett Hedges  
Roll Taker 3: Terral Risinger

**THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY.**
3. Department or Unit: Electric Shop
Roll Taker 1: Scott Glimp                    Roll Taker 2: Jay Hayes
Roll Taker 3: Armando Campos

4. Department or Unit: Plumbing Shop
Roll Taker 1: Anthony Coleman               Roll Taker 2: Jeremy Sandoval
Roll Taker 3:                          

5. Department or Unit: Warehouse
Roll Taker 1: Pam Walker                    Roll Taker 2: Gilda Holiday
Roll Taker 3: Clifford Devoge

6. Department or Unit: Night Shop
Roll Taker 1: Rob Hoffman                   Roll Taker 2: Richard Abbinanti
Roll Taker 3: Leo McCausland

B. Floor Monitors  N/A

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Floor Monitor A building occupant assigned to assist with a building evacuation during an emergency by alerting other occupants on their way out of the building. The Floor Monitor will assist the First Responders in ensuring that personnel will not enter the building until the building has been determined to be safe to re-enter.

Roll Taker A building occupant assigned to take roll call at the EAA after a building evacuation. The Roll Taker will assist the First Responders in ensuring that personnel will not enter the building until the building has been determined to be safe to re-enter.

Emergency Responder(s) Trained personnel who provide assistance in an emergency. They are not building occupants and may be from the University, University Police, local fire departments, RM&S, Facilities Management, etc. In critical situations they may take charge of the building and have full authority over activities in and around the building.

EAA A pre-designated safe location near a building where building occupants assemble and report to the roll taker(s) after evacuating the building.

Emergency Operations Center (EOC) The headquarters for designated representatives of campus essential services, where campus response is coordinated and resources are allocated during a disaster.

In the event of an emergency building closure, your building evacuation plan should address and delegate responsibility to building personnel for any special accommodations you would like implemented such as; posting building closure notices, escorting staff, monitoring building entrances, etc.

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OM 4

Building Evacuation Plan

Date
12/13/2016

Risk Management and Safety
BUILDING EVACUATION PLAN

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I. BUILDING INFORMATION

1. Building Name: OM4 (Custodial)

2. Building Safety Coordinator (BSC) Name: Jason Nibert
   Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048
   Phone No.: 702-895-1462
   Email: jason.nibert@unlv.edu

3. Alternate BSC Name: Gilbert Gallegos
   Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048
   Phone No.: 702-895-1358
   Email: gilbert.gallegos@unlv.edu

4. Emergency Assembly Area (EAA) Location (minimum 150' from building):
   North of OM4 at the “bus stop” shelter located between HWB and FMA

5. Departments:

   A. Department: Custodial Services
      DSC Name: Jason Nibert
      Phone No.: 702-895-1462
      Email: jason.nibert@unlv.edu

6. Building Safety Committee (if applicable): N/A

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7. **Emergency Staff**

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A **Floor Monitor** is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

**A. Roll Takers**

1. Department or Unit: **Custodial**
   
   Roll Taker 1: Jason Nibert  
   Roll Taker 2: Gilbert Gallegos  
   Roll Taker 3: Raymond Figueredo

**B. Floor Monitors**

OM4 2nd Floor: Paul Orr

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