



## **OM 1**

# Building Evacuation Plan

Date Revised  
11/19/2015

Risk Management and Safety

## BUILDING EVACUATION PLAN

Information regarding specific emergency incidents (i.e., fire, earthquake, violence, etc.) can be found in the UNLV Emergency Procedures. This document is located at: [rms.unlv.edu](https://rms.unlv.edu) under Emergency Response Planning. If you have any questions concerning this, please call RMS at 895-4226 or Larry Warkentin at 895-2990. Thank you.

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### I. BUILDING INFORMATION

1. **Building Name:** OM1 (Paint Shop)

2. **Building Safety Coordinator (BSC) Name:** Baron Pace

Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048

Phone No.: 702-895-3180

Email: [baron.pace@unlv.edu](mailto:baron.pace@unlv.edu)

3. **Alternate BSC Name:** Rick Agrellas

Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048

Phone No.: 702-895-3180

Email: [shop.paint@unlv.edu](mailto:shop.paint@unlv.edu)

4. **Emergency Assembly Area (EAA) Location (minimum 150' from building):**

West of OM3 in the maintenance yard by the grounds open sheds.

5. **Departments:**

A. Department: Paint Shop

DSC Name: Baron Pace

Phone No.: 895-3180

Email: [baron.pace@unlv.edu](mailto:baron.pace@unlv.edu)

6. **Building Safety Committee** (if applicable): N/A

**THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY. 2**

A. Member:  
Phone No.:  
Department or Unit:

## 7. Emergency Staff

A **Role Taker** is a building occupant assigned to take roll call at the EAA after a building evacuation. Once the roll has been taken they should turn in their role sheets to the Building Safety Coordinator to be relayed to 1<sup>st</sup> responding agencies.

A **Floor Monitor** is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

### A. Roll Takers

1. Department or Unit: **Paint Shop**

Roll Taker 1: Baron Pace

Roll Taker 3:

Roll Taker 2: Rick Agrellas

### B. Floor Monitors N/A

### Acronyms and Term

<u>Acronym</u>	<u>Meaning</u>
BSC	Building Safety Coordinator
BEP	Building Evacuation Plan
DSC	Department Safety Coordinator
EAA	Emergency Assembly Area
EOC	Emergency Operations Center
RM&S	Risk Management and Safety
UNLVPD	University of Nevada Las Vegas Police Department

<u>Term</u>	<u>Definition</u>
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<b>Building Emergency Plan</b>	A document which consists of emergency information and procedures, activities for preparing for emergencies, and roles and responsibilities of building occupants.
<b>Building Safety Committee</b>	A group usually composed of members of each department in the building, generally chaired by the BSC, charged with building emergency preparedness and overseeing building safety concerns.
<b>Building Safety Coordinator</b>	A University employee who has a defined role in campus emergency/disaster preparedness: he or she prepares the BEP and serves as the communication liaison between campus service agencies and building occupants for specific circumstances enumerated in the BSC position description.
<b>Department Safety Coordinator</b>	A University employee who assists in coordinating, implementing, and documenting the department's safety program. This includes ensuring department employees are trained on their BEP(s).
<b>Floor Monitor</b>	A building occupant assigned to assist with a building evacuation during an emergency by alerting other occupants on their way out of the building.
<b>Roll Taker</b>	A building occupant assigned to take roll call at the EAA after a building evacuation.
<b>Emergency Responder(s)</b>	Trained personnel who provide assistance in an emergency. They are not building occupants and may be from the University, University Police, local fire departments, RM&S, Facilities Management, etc. In critical situations they may take charge of the building and have full authority over activities in and around the building.
<b>EAA</b>	A pre-designated safe location near a building where building occupants assemble and report to the roll taker(s) after evacuating the building.
<b>Emergency Operations Center (EOC)</b>	The headquarters for designated representatives of campus essential services, where campus response is coordinated and resources are allocated.

**THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY. 2**



## OM 2

### Building Evacuation Plan

Date Revised  
11/24/2015

Risk Management and Safety

**THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED 3  
TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY.**

## BUILDING EVACUATION PLAN

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### I. BUILDING INFORMATION

1. **Building Name:** OM 2 (HVACR Shop)

2. **Building Safety Coordinator (BSC) Name:** Eugene Kahaunaele  
Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048  
Phone No.: 702-895-2992  
Email: [eugene.kahaunaele@unlv.edu](mailto:eugene.kahaunaele@unlv.edu)

3. **Alternate BSC Name:** Frank Rossona  
Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048  
Phone No.: 702-895-5520  
Email: [francis.rosssana@unlv.edu](mailto:francis.rosssana@unlv.edu)

4. **Emergency Assembly Area (EAA) Location (minimum 150' from building):**  
West of OM3 in the maintenance yard by the grounds open sheds.

### 5. Departments:

A. Department: **HVACR Shop**  
DSC Name: Steven Joseph  
Phone No.: 895-3784  
Email: [steven.joseph@unlv.edu](mailto:steven.joseph@unlv.edu)

6. **Building Safety Committee** (if applicable): **N/A**

A. Member:  
Phone No.:  
Department or Unit:

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TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY.**

## 7. Emergency Staff

A **Role Taker** is a building occupant assigned to take roll call at the EAA after a building evacuation. Once the roll has been taken they should turn in their role sheets to the Building Safety Coordinator to be relayed to 1<sup>st</sup> responding agencies.

A **Floor Monitor** is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

### A. Roll Takers

1. Department or Unit: **HVACR Shop**

Roll Taker 1: Eugene Kahaunaele

Roll Taker 2: Frank Rossana

Roll Taker 3: Dennis Moon

### B. Floor Monitors N/A

### Acronyms and Term

Acronym	Meaning
BSC	Building Safety Coordinator
BEP	Building Evacuation Plan
DSC	Department Safety Coordinator
EAA	Emergency Assembly Area
EOC	Emergency Operations Center
RM&S	Risk Management and Safety
UNLVDPD	University of Nevada Las Vegas Police Department

Term	Definition
<b>Building Emergency Plan</b>	A document which consists of emergency information and procedures, activities for preparing for emergencies, and roles and responsibilities of building occupants.

**THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY. 5**

<b>Building Safety Committee</b>	A group usually composed of members of each department in the building, generally chaired by the BSC, charged with building emergency preparedness and overseeing building safety concerns.
<b>Building Safety Coordinator</b>	A University employee who has a defined role in campus emergency/disaster preparedness: he or she prepares the BEP and serves as the communication liaison between campus service agencies and building occupants for specific circumstances enumerated in the BSC position description.
<b>Department Safety Coordinator</b>	A University employee who assists in coordinating, implementing, and documenting the department's safety program. This includes ensuring department employees are trained on their BEP(s).
<b>Floor Monitor</b>	A building occupant assigned to assist with a building evacuation during an emergency by alerting other occupants on their way out of the building.
<b>Roll Taker</b>	A building occupant assigned to take roll call at the EAA after a building evacuation.
<b>Emergency Responder(s)</b>	Trained personnel who provide assistance in an emergency. They are not building occupants and may be from the University, University Police, local fire departments, RM&S, Facilities Management, etc. In critical situations they may take charge of the building and have full authority over activities in and around the building.
<b>EAA</b>	A pre-designated safe location near a building where building occupants assemble and report to the roll taker(s) after evacuating the building.
<b>Emergency Operations Center (EOC)</b>	The headquarters for designated representatives of campus essential services, where campus response is coordinated and resources are allocated during a disaster.





## **OM 3**

### Building Evacuation Plan

Date Revised  
11/24/2015

Risk Management and Safety

**THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED 3  
TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY.**

## BUILDING EVACUATION PLAN

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### I. BUILDING INFORMATION

1. **Building Name:** OM 3 (Multi Craft Shop)

2. **Building Safety Coordinator (BSC) Name:** Victor Welbourne  
Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048  
Phone No.: 702-895-1387  
Email: [victor.welbourne@unlv.edu](mailto:victor.welbourne@unlv.edu)

3. **Alternate BSC Name:** Chad Phillips  
Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048  
Phone No.: 702-895-1836  
Email: [chadwick.phillips@unlv.edu](mailto:chadwick.phillips@unlv.edu)

4. **Emergency Assembly Area (EAA) Location (minimum 150' from building):**  
West of OM3 in the maintenance yard by the grounds open sheds.

### 5. Departments:

B. Department: **Fire Safety Shop**  
DSC Name: Ricardo Vigil  
Phone No.: 895-1863  
Email: [Ricardo.vigil@unlv.edu](mailto:Ricardo.vigil@unlv.edu)

B. Department: **Structural Shop**  
DSC Name: Jeff Blaase  
Phone No.: 702-895-1070  
Email: [jeff.blaase@unlv.edu](mailto:jeff.blaase@unlv.edu)

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C. Department: **Electric Shop**

DSC Name: Bill Quinn

Phone No.: 895-3817

Email: [shop.electric@unlv.edu](mailto:shop.electric@unlv.edu)

D. Department: **Plumbing Shop**

DSC Name: Chad Phillips

Phone No.: 895-1836

Email: [chadwick.phillips@unlv.edu](mailto:chadwick.phillips@unlv.edu)

E. Department: **Warehouse**

DSC Name: Pam Walker

Phone No.: 895-0884

Email: [pam.walker@unlv.edu](mailto:pam.walker@unlv.edu)

6. **Building Safety Committee** (if applicable): **N/A**

A. Member:

Phone No.:

Department or Unit:

7. **Emergency Staff**

A **Role Taker** is a building occupant assigned to take roll call at the EAA after a building evacuation. Once the roll has been taken they should turn in their role sheets to the Building Safety Coordinator to be relayed to 1<sup>st</sup> responding agencies.

A **Floor Monitor** is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

A. **Roll Takers**

1. Department or Unit: **Fire Safety Shop**

Roll Taker 1: Ricardo Vigil      Roll Taker 2: Carey Wilson

2. Department or Unit: **Structural Shop**

Roll Taker 1: Jeff Blaase      Roll Taker 2: Craig Hamilton

Roll Taker 3: Gaspar Arana

3. Department or Unit: **Electric Shop**

Roll Taker 1: Scott Glimp      Roll Taker 2: Jay Hayes

Roll Taker 3: Armando Campos

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TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY.**

4. Department or Unit: **Plumbing Shop**

Roll Taker 1: Chad Phillips      Roll Taker 2: Dave Coleman

Roll Taker 3: Jeremy Sandoval

5. Department or Unit: **Warehouse**

Roll Taker 1: Pam Walker      Roll Taker 2: Gilda Holiday

Roll Taker 3: Clifford Devoge

**B. Floor Monitors N/A**

**Acronyms and Term**

<u>Acronym</u>	<u>Meaning</u>
BSC	Building Safety Coordinator
BEP	Building Evacuation Plan
DSC	Department Safety Coordinator
EAA	Emergency Assembly Area
EOC	Emergency Operations Center
RM&S	Risk Management and Safety
UNLVPD	University of Nevada Las Vegas Police Department

<u>Term</u>	<u>Definition</u>
<b>Building Emergency Plan</b>	A document which consists of emergency information and procedures, activities for preparing for emergencies, and roles and responsibilities of building occupants.
<b>Building Safety Committee</b>	A group usually composed of members of each department in the building, generally chaired by the BSC, charged with building emergency preparedness and overseeing building safety concerns.
<b>Building Safety Coordinator</b>	A University employee who has a defined role in campus emergency/disaster preparedness: he or she prepares the BEP and serves as the communication liaison between campus service agencies and

**THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED 6  
TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY.**

building occupants for specific circumstances enumerated in the BSC position description.

**Department Safety Coordinator** A University employee who assists in coordinating, implementing, and documenting the department's safety program. This includes ensuring department employees are trained on their BEP(s).

**Floor Monitor** A building occupant assigned to assist with a building evacuation during an emergency by alerting other occupants on their way out of the building.

**Roll Taker** A building occupant assigned to take roll call at the EAA after a building evacuation.

**Emergency Responder(s)** Trained personnel who provide assistance in an emergency. They are not building occupants and may be from the University, University Police, local fire departments, RM&S, Facilities Management, etc. In critical situations they may take charge of the building and have full authority over activities in and around the building.

**EAA** A pre-designated safe location near a building where building occupants assemble and report to the roll taker(s) after evacuating the building.

**Emergency Operations Center (EOC)** The headquarters for designated representatives of campus essential services, where campus response is coordinated and resources are allocated during a disaster.



## OM 4

### Building Evacuation Plan

Date

11/20/2015

Risk Management and Safety

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### I. BUILDING INFORMATION

1. **Building Name:** OM4 (Custodial)

2. **Building Safety Coordinator (BSC) Name:** Jason Nibert  
Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048  
Phone No.: 702-895-1358  
Email: [jason.nibert@unlv.edu](mailto:jason.nibert@unlv.edu)

3. **Alternate BSC Name:** Gilbert Gallegos  
Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048  
Phone No.: 702-895-1358  
Email: [gilbert.gallegos@unlv.edu](mailto:gilbert.gallegos@unlv.edu)

4. **Emergency Assembly Area (EAA) Location (minimum 150' from building):**  
North of OM4 at the "bus stop" shelter located between HWB and FMA

### 5. Departments:

A. Department: Custodial Services  
DSC Name: Jason Nibert  
Phone No.: 895-1358  
Email: [jason.nibert@unlv.edu](mailto:jason.nibert@unlv.edu)

6. **Building Safety Committee** (if applicable): N/A

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A. Member:  
Phone No.:  
Department or Unit:

## 7. Emergency Staff

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A **Floor Monitor** is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

### A. Roll Takers

1. Department or Unit: **Custodial**

Roll Taker 1: Jason Nibert

Roll Taker 2: Gilbert Gallegos

Roll Taker 3: Raymond Figueredo

### B. Floor Monitors

OM4 2<sup>nd</sup> Floor: Paul Orr

### Acronyms and Term

<u>Acronym</u>	<u>Meaning</u>
BSC	Building Safety Coordinator
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Term \_\_\_\_\_ Definition \_\_\_\_\_



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