



OM 1

Building Evacuation Plan

Date Revised
11/19/15

Risk Management and Safety

BUILDING EVACUATION PLAN

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The purpose of this document is to increase the safety awareness for students, faculty, staff and visitors while on the UNLV campus. It is vital that you evacuate the building every time the alarm sounds; and that you are aware of evacuation routes, exit points, and the location of your Emergency Assembly Area. You should also be conscious of the locations of pull alarms, first aid kits, emergency eye wash stations, and emergency showers. Additionally, if you are assigned any responsibilities in the following document you should be aware of what the position entails and be ready to assist in emergency situations.

I. BUILDING INFORMATION

1. **Building Name:** OM1 (Paint Shop)

2. **Building Safety Coordinator (BSC) Name:** Baron Pace

Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048

Phone No.: 702-895-3180

Email: baron.pace@unlv.edu

3. **Alternate BSC Name:** Rick Agrellas

Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048

Phone No.: 702-895-3180

Email: shop.paint@unlv.edu

4. **Emergency Assembly Area (EAA) Location (minimum 150' from building):**

West of OM3 in the maintenance yard by the grounds open sheds.

5. Departments:

A. Department: Paint Shop

DSC Name: Baron Pace

Phone No.: 895-3180

Email: baron.pace@unlv.edu

6. **Building Safety Committee** (if applicable): N/A

THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY. 2

A. Member:
Phone No.:
Department or Unit:

7. Emergency Staff

A **Role Taker** is a building occupant assigned to take roll call at the EAA after a building evacuation. Once the roll has been taken they should turn in their role sheets to the Building Safety Coordinator to be relayed to 1st responding agencies.

A **Floor Monitor** is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

A. Roll Takers

1. Department or Unit: **Paint Shop**

Roll Taker 1: Baron Pace

Roll Taker 3:

Roll Taker 2: Rick Agrellas

B. Floor Monitors N/A

Acronyms and Term

<u>Acronym</u>	<u>Meaning</u>
BSC	Building Safety Coordinator
BEP	Building Evacuation Plan
DSC	Department Safety Coordinator
EAA	Emergency Assembly Area
EOC	Emergency Operations Center
RM&S	Risk Management and Safety
UNLVPD	University of Nevada Las Vegas Police Department

Term _____ Definition _____

Building Emergency Plan	A document which consists of emergency information and procedures, activities for preparing for emergencies, and roles and responsibilities of building occupants.
Building Safety Committee	A group usually composed of members of each department in the building, generally chaired by the BSC, charged with building emergency preparedness and overseeing building safety concerns.
Building Safety Coordinator	A University employee who has a defined role in campus emergency/disaster preparedness: he or she prepares the BEP and serves as the communication liaison between campus service agencies and building occupants for specific circumstances enumerated in the BSC position description.
Department Safety Coordinator	A University employee who assists in coordinating, implementing, and documenting the department's safety program. This includes ensuring department employees are trained on their BEP(s).
Floor Monitor	A building occupant assigned to assist with a building evacuation during an emergency by alerting other occupants on their way out of the building.
Roll Taker	A building occupant assigned to take roll call at the EAA after a building evacuation.
Emergency Responder(s)	Trained personnel who provide assistance in an emergency. They are not building occupants and may be from the University, University Police, local fire departments, RM&S, Facilities Management, etc. In critical situations they may take charge of the building and have full authority over activities in and around the building.
EAA	A pre-designated safe location near a building where building occupants assemble and report to the roll taker(s) after evacuating the building.
Emergency Operations Center (EOC)	The headquarters for designated representatives of campus essential services, where campus response is coordinated and resources are allocated during a disaster.



OM 2

Building Evacuation Plan

Date Revised
12/13/2016

Risk Management and Safety

BUILDING EVACUATION PLAN

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I. BUILDING INFORMATION

1. **Building Name:** OM 2 (HVACR Shop)

2. **Building Safety Coordinator (BSC) Name:** Eugene Kahaunaele
Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048
Phone No.: 702-895-2992
Email: eugene.kahaunaele@unlv.edu

3. **Alternate BSC Name:** Frank Rossona
Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048
Phone No.: 702-895-5520
Email: francis.rosssana@unlv.edu

4. **Emergency Assembly Area (EAA) Location (minimum 150' from building):**
West of OM3 in the maintenance yard by the grounds open sheds.

5. Departments:

A. Department: **HVACR Shop**
DSC Name: Steven Joseph
Phone No.: 895-3784
Email: steven.joseph@unlv.edu

6. **Building Safety Committee** (if applicable): **N/A**

A. Member:
Phone No.:
Department or Unit:

THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY. 2

7. Emergency Staff

A **Role Taker** is a building occupant assigned to take roll call at the EAA after a building evacuation. Once the roll has been taken they should turn in their role sheets to the Building Safety Coordinator to be relayed to 1st responding agencies.

A **Floor Monitor** is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

A. Roll Takers

1. Department or Unit: **HVACR Shop**

Roll Taker 1: Eugene Kahaunaele

Roll Taker 2: Frank Rossana

Roll Taker 3: Dennis Moon

B. Floor Monitors N/A

Acronyms and Term

Acronym	Meaning
BSC	Building Safety Coordinator
BEP	Building Evacuation Plan
DSC	Department Safety Coordinator
EAA	Emergency Assembly Area
EOC	Emergency Operations Center
RM&S	Risk Management and Safety
UNLVDPD	University of Nevada Las Vegas Police Department

Term	Definition
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Building Emergency Plan	A document which consists of emergency information and procedures, activities for preparing for emergencies, and roles and responsibilities of building occupants.
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Roll Taker	A building occupant assigned to take roll call at the EAA after a building evacuation.
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OM 3

Building Evacuation Plan

Date Revised
12/12/2016

Risk Management and Safety

BUILDING EVACUATION PLAN

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I. BUILDING INFORMATION

1. **Building Name:** OM 3 (Multi Craft Shop)

2. **Building Safety Coordinator (BSC) Name:** Victor Welbourne
Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048
Phone No.: 702-895-1387
Email: victor.welbourne@unlv.edu

3. **Alternate BSC Name:** Brian Hedrick
Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048
Phone No.: 702-895-1836
Email: chadwick.phillips@unlv.edu

4. **Emergency Assembly Area (EAA) Location (minimum 150' from building):**
West of OM3 in the maintenance yard by the grounds open sheds.

5. Departments:

A. Department: **Fire Safety Shop**
DSC Name: Ricardo Vigil
Phone No.: 895-1863
Email: Ricardo.vigil@unlv.edu

B. Department: **Structural Shop**
DSC Name: Jeff Blaase
Phone No.: 702-895-1070
Email: jeff.blaase@unlv.edu

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C. Department: **Electric Shop**

DSC Name: Bill Quinn

Phone No.: 895-3817

Email: shop.electric@unlv.edu

D. Department: **Plumbing Shop**

DSC Name: Anthony Coleman

Phone No.: 895-1836

Email: anothy.coleman@unlv.edu

E. Department: **Warehouse**

DSC Name: Pam Walker

Phone No.: 895-0884

Email: pam.walker@unlv.edu

F. Department: **Night Shop**

DSC Name: Rob Hoffman

Phone No.: 895-4335

6. **Building Safety Committee** (if applicable): **N/A**

A. Member:

Phone No.:

Department or Unit:

7. **Emergency Staff**

A **Role Taker** is a building occupant assigned to take roll call at the EAA after a building evacuation. Once the roll has been taken they should turn in their role sheets to the Building Safety Coordinator to be relayed to 1st responding agencies.

A **Floor Monitor** is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

A. **Roll Takers**

1. Department or Unit: **Fire Safety Shop**

Roll Taker 1: Ricardo Vigil Roll Taker 2: Carey Wilson

2. Department or Unit: **Structural Shop**

Roll Taker 1: Jeff Blaase Roll Taker 2: Garrett Hedges

Roll Taker 3: Terral Risinger

**THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED 3
TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY.**

3. Department or Unit: **Electric Shop**

Roll Taker 1: Scott Glimp

Roll Taker 2: Jay Hayes

Roll Taker 3: Armando Campos

4. Department or Unit: **Plumbing Shop**

Roll Taker 1: Anthony Coleman

Roll Taker 2: Jeremy Sandoval

Roll Taker 3:

5. Department or Unit: **Warehouse**

Roll Taker 1: Pam Walker

Roll Taker 2: Gilda Holiday

Roll Taker 3: Clifford Devoge

6. Department or Unit: **Night Shop**

Roll Taker 1: Rob Hoffman

Roll Taker 2: Richard Abbinanti

Roll Taker 3: Leo McCausland

B. Floor Monitors N/A

Acronyms and Term

Acronym	Meaning
BSC	Building Safety Coordinator
BEP	Building Evacuation Plan
DSC	Department Safety Coordinator
EAA	Emergency Assembly Area
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Term	Definition
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Building Safety Coordinator A University employee who has a defined role in campus emergency/disaster preparedness: he or she prepares the BEP and serves as the communication liaison between campus service agencies and building occupants for specific circumstances enumerated in the BSC position description.

Department Safety Coordinator A University employee who assists in coordinating, implementing, and documenting the department's safety program. This includes ensuring department employees are trained on their BEP(s).

Floor Monitor A building occupant assigned to assist with a building evacuation during an emergency by alerting other occupants on their way out of the building. The Floor Monitor will assist the First Responders in ensuring that personnel will not enter the building until the building has been determined to be safe to re-enter.

Roll Taker A building occupant assigned to take roll call at the EAA after a building evacuation. The Roll Taker will assist the First Responders in ensuring that personnel will not enter the building until the building has been determined to be safe to re-enter.

Emergency Responder(s) Trained personnel who provide assistance in an emergency. They are not building occupants and may be from the University, University Police, local fire departments, RM&S, Facilities Management, etc. In critical situations they may take charge of the building and have full authority over activities in and around the building.

EAA A pre-designated safe location near a building where building occupants assemble and report to the roll taker(s) after evacuating the building.

Emergency Operations Center (EOC) The headquarters for designated representatives of campus essential services, where campus response is coordinated and resources are allocated during a disaster.

In the event of an emergency building closure, your building evacuation plan should address and delegate responsibility to building personnel for any special accommodations you would like implemented such as; posting building closure notices, escorting staff, monitoring building entrances, etc.



OM 4

Building Evacuation Plan

Date

12/13/2016

Risk Management and Safety

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I. BUILDING INFORMATION

1. **Building Name:** OM4 (Custodial)

2. **Building Safety Coordinator (BSC) Name:** Jason Nibert

Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048

Phone No.: 702-895-1462

Email: jason.nibert@unlv.edu

3. **Alternate BSC Name:** Gilbert Gallegos

Campus Address: 4505 Maryland Parkway, Las Vegas, NV 89154-1048

Phone No.: 702-895-1358

Email: gilbert.gallegos@unlv.edu

4. **Emergency Assembly Area (EAA) Location (minimum 150' from building):**

North of OM4 at the "bus stop" shelter located between HWB and FMA

5. **Departments:**

A. Department: Custodial Services

DSC Name: Jason Nibert

Phone No.: 702-895-1462

Email: jason.nibert@unlv.edu

6. **Building Safety Committee** (if applicable): **N/A**

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A. Member:
Phone No.:
Department or Unit:

7. Emergency Staff

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A. Roll Takers

1. Department or Unit: **Custodial**

Roll Taker 1: Jason Nibert

Roll Taker 2: Gilbert Gallegos

Roll Taker 3: Raymond Figueredo

B. Floor Monitors

OM4 2nd Floor: Paul Orr

Acronyms and Term

<u>Acronym</u>	<u>Meaning</u>
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BEP	Building Evacuation Plan
DSC	Department Safety Coordinator
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RM&S	Risk Management and Safety
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<u>Term</u>	<u>Definition</u>
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