Central Desert Complex Bldg. #1

Building Evacuation Plan

Date Revised
12/18/2014

Risk Management and Safety
BUILDING EVACUATION PLAN

Information regarding specific emergency incidents (i.e., fire, earthquake, violence, etc.) can be found in the UNLV Emergency Procedures. This document is located at: rms.unlv.edu under Emergency Response Planning. If you have any questions concerning this, please call RMS at 895-4226 or Larry Warkentin at 895-2990. Thank you.

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I. BUILDING INFORMATION

1. Building Name: Central Desert Complex Bldg. 1

2. Building Safety Coordinator (BSC) Name: Phillip Burns
   Phone No. 702-895-4076
   Fax No. 702-895-2514
   Email: phillip.burns@unlv.edu

3. Alternate BSC Name: Andrea Barefield
   Phone No. 702-895-2304
   Fax No. 702-895-2514
   Email: andrea.barefield@unlv.edu

4. Emergency Assembly Area (EAA) Location (minimum 150’ from building): Classroom Building Complex Plaza (between bldgs. CBC-A and CBC-C)

5. Departments:

   A. Department: English Language Center
      Department 1 Coordinator: Dr. Vicki L. Holmes
      Phone No.: 702-895-4311
      Email: Vicki.holmes@unlv.edu

   B. Department: Office of Student Conduct
      Department 2 Coordinator: Phillip Burns
      Phone No.: 702-895-4076
      Email: phillip.burns@unlv.edu

THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY.
6. **Building Safety Committee** (if applicable): N/A

A. Member: **NOT APPLICABLE**

Phone No.:

Department or Unit:

7. **Emergency Staff**

A **Role Taker** is a building occupant assigned to take roll call at the EAA after a building evacuation. Once the roll has been taken they should turn in their role sheets to the Building Safety Coordinator to be relayed to 1st responding agencies.

A **Floor Monitor** is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

A. **Roll Takers**

1. Department or Unit: English Language Center
   Roll Taker 1: Cristina Scoble  
   Roll Taker 2: Carmen Campos

2. Department or Unit: Office of Student Conduct
   Roll Taker 1: Phillip Burns
   Roll Taker 2: Andrea Barefield

B. **Floor Monitors**

1. Department or Unit: English Language Center
   Floor Monitor 1: Cristine Scoble  
   Floor Monitor 2: Carmen Campos

2. Department or Unit: Office of Student Conduct
   Floor Monitor 1: Phillip Burns
   Floor Monitor 2: Andrea Barefield

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**Acronyms and Term**

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University Police, local fire departments, RM&S, Facilities Management, etc. In critical situations they may take charge of the building and have full authority over activities in and around the building.

**EAA**

A pre-designated safe location near a building where building occupants assemble and report to the roll taker(s) after evacuating the building.

**Emergency Operations Center (EOC)**

The headquarters for designated representatives of campus essential services, where campus response is coordinated and resources are allocated during a disaster.

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I. BUILDING INFORMATION

1. Building Name: Central Desert Complex Building #2

2. Building Safety Coordinator (BSC) Name: Julie Johnson

3. Alternate BSC Name: Ivana Goga

4. Emergency Assembly Area (EAA) Location (minimum 150’ from building):
   CBC A Alumni Walk @ bottom of steps

5. Departments:

   A. Department: CDC Building 2 College of Fine Arts Advising
   Department 1 Coordinator: Julie Johnson
   DSC Name: Julie Johnson
   Phone No.: 702-895-5391
   Email: Julie.johnson@unlv.edu

   B. Department:
   Department 2 Coordinator:
   DSC Name:
   Phone No.:
   Email:

   C. Department:
   Department 3 Coordinator:
   DSC Name:
   Phone No.:
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Central Desert Complex 2

Building Evacuation Plan

Date
10/29/2015

Risk Management and Safety
BUILDING EVACUATION PLAN

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3. Alternate BSC Name: Ivana Goga

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   A. Department: CDC Building 2 College of Fine Arts Advising
      Department 1 Coordinator: Julie Johnson
      DSC Name: Julie Johnson
      Phone No.: 702-895-5391
      Email: Julie.johnson@unlv.edu

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I. BUILDING INFORMATION

1. Building Name: Central Desert Complex Building 3

2. Building Safety Coordinator (BSC) Name: Patrice Hollrah, PhD
   Phone: 702-895-2600
   Fax: 702-895-4480
   E-mail: patrice.hollrah@unlv.edu

3. Alternate BSC Name: Brianna Silverio
   Phone: 702-895-4662
   E-mail:

4. Emergency Assembly Area (EAA) Location (minimum 150' from building):
   On the Alumni Walk, in front of the main entrance to the Central Desert Complex, between CDC – 1 and CDC – 11.

5. Departments:
   A. Department: The Writing Center
      Department 1 Coordinator:
      DSC Name: Patrice Hollrah, PhD
      Phone: 702-895-2600
      E-mail: patrice.hollrah@unlv.edu

   B. Department: Department of English Part-Time Instructors
      Department 2 Coordinator:
      DSC Name:
      Phone: 702-895-4662
      E-mail:

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6. **Building Safety Committee** (if applicable): N/A

A. Member:
   Phone No.:
   Department or Unit:

7. **Emergency Staff**

A **Roll Taker** is a building occupant assigned to take roll call at the EAA after a building evacuation. Once the roll has been taken they should turn in their role sheets to the Building Safety Coordinator to be relayed to 1st responding agencies.

A **Floor Monitor** is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

A. **Roll Takers**

1. Department or Unit: CDC 3 - 301

Roll Taker 1:
   **Name**: Patrice Hollrah, PhD  
   **Phone**: 702-895-2600  
   **Fax**: 702-895-4480  
   **E-mail**: patrice.hollrah@unlv.edu

Roll Taker 2:
   **Name**: Jacquie Elkouz, PhD  
   **Phone**: 702-895-5378  
   **E-mail**: jacqueline.elkouz@unlv.edu

2. Department or Unit: CDC 3 - 311

Roll Taker 1:
   **Name**: Patrice Hollrah, PhD  
   **Phone**: 702-895-2600  
   **Fax**: 702-895-4480  
   **E-mail**: patrice.hollrah@unlv.edu

Roll Taker 2:
   **Name**: Jacquie Elkouz, PhD  
   **Phone**: 702-895-5378  
   **E-mail**: jacqueline.elkouz@unlv.edu

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B. Floor Monitors

1. Department or Unit: CDC 3 - 301

Floor Monitor 1:
Name: Patrice Hollrah, PhD
Phone: 702-895-2600
Fax: 702-895-4480
E-mail: patrice.hollrah@unlv.edu

Floor Monitor 2:
Name: Jacquie Elkouz, PhD
Phone: 702-895-5378
E-mail: jacqueline.elkouz@unlv.edu

2. Department or Unit: CDC 3 - 311

Floor Monitor 1:
Name: Patrice Hollrah, PhD
Phone: 702-895-2600
Fax: 702-895-4480
E-mail: patrice.hollrah@unlv.edu

Floor Monitor 2:
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Central Desert Complex Building 4
Building Evacuation Plan

Date Revised
2/1/2016

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I. BUILDING INFORMATION

1. Building Name: Central Desert Complex Building 4

2. Building Safety Coordinator (BSC) Name: Marie E. Torres
   Phone: 702-895-3433
   Fax: 702-895-1279
   Email: marie.torres@unlv.edu

3. Alternate BSC Name: David Beisecker
   Phone: 702-895-3475
   Fax: 702-895-1279
   Email: beiseckd@unlv.nevada.edu

4. Emergency Assembly Area (EAA) Location (minimum 150’ from building): Front of Dining complex near street.

5. Departments:

   A. Department: Philosophy
      Department 1 Coordinator: Marie Torres
      DSC Name: Marie Torres
      Phone No.: 895-3433
      Email: marie.torres@unlv.edu

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6. **Building Safety Committee** (if applicable): N/A

A. Member:
Phone No.:
Department or Unit:

7. **Emergency Staff**

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A. **Roll Takers**

1. Department or Unit:
   Roll Taker 1: Marie Torres     Roll Taker 2: David Beisecker

B. **Floor Monitors**

1. Department or Unit:
   Floor Monitor 1: Marie Torres
   Floor Monitor 2:

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**THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY.**
Building Name
Central Desert Complex 5

Building Evacuation Plan

Risk Management and Safety
BUILDING EVACUATION PLAN

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I. BUILDING INFORMATION

1. Building Name: CDC-5

2. Building Safety Coordinator (BSC) Name: Mark Ashcraft

3. Alternate BSC Name:

4. Emergency Assembly Area (EAA) Location (minimum 150’ from building): Steps by CBC-A

5. Departments:

A. Department: Psychology
   Department 1 Coordinator: AA IV in Psychology
   DSC Name: Kathryn Levasseur
   Phone No.: 5-0176
   Email: Kathryn.levasseur@unlv.edu

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<th>Acronyms and Term</th>
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Central Desert Complex Bldg. #6

Building Evacuation Plan

Date Revised
12/22/2015

Risk Management and Safety

BUILDING EVACUATION PLAN
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I. BUILDING INFORMATION

1. **Building Name**: Central Desert Complex Bldg. 6

2. **Building Safety Coordinator (BSC) Name**: Russell Hurlburt  
   Phone No. 702-895-0194  
   Fax No. 702-895-0195  
   Email: russ@unlv.nevada.edu

3. **Alternate BSC Name**: Chris Heavey  
   Phone No. 702-895-0186  
   Fax No. 702-895-0195  
   Email: chris.heavey@unlv.edu

4. **Emergency Assembly Area (EAA) Location (minimum 150’ from building)**:  
   Classroom Building Complex Plaza (between bldgs. CBC-A and CBC-C)

5. **Departments**:

   A. **Department: Psychology**  
      Department 1 Coordinator: Russell Hurlburt  
      DSC Name:  
      Phone No.: 702-895-0194  
      Email: russ@unlv.nevada.edu

6. **Building Safety Committee** (if applicable): N/A

   A. Member:  
   Phone No.:  
   Department or Unit:  

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7. Emergency Staff

A **Role Taker** is a building occupant assigned to take roll call at the EAA after a building evacuation. Once the roll has been taken they should turn in their role sheets to the Building Safety Coordinator to be relayed to 1st responding agencies.

A **Floor Monitor** is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

A. Roll Takers

1. Department or Unit:
   Roll Taker 1: Russell Hurlburt        Roll Taker 2: Chris Heavey

B. Floor Monitors

1. Department or Unit:
   Floor Monitor 1: Russ Hurlburt       Floor Monitor 2: Chris Heavey

### Acronyms and Term

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Term Definition

**Building Emergency Plan**

A document which consists of emergency information and procedures, activities for preparing for emergencies, and roles and responsibilities of building occupants.

**Building Safety Committee**

A group usually composed of members of each department in the building, generally chaired by the BSC, charged with building emergency preparedness and overseeing building safety concerns.

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Building Evacuation Plan

CDC Bldgs. 7, 8, 9 and 10

Date Revised

8/19/2015

Risk Management and Safety
BUILDING EVACUATION PLAN

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I. BUILDING INFORMATION

1. Building Name: Central Desert Complex Bldgs. 7, 8, 9 and 10

2. Building Safety Coordinator (BSC) Name: Pat Pablo
   Phone No.: 702-895-0366
   Fax No.: 702-895-4343
   Email: patricia.pablo@unlv.edu

3. Alternate BSC Name: Elsa Juarez
   Phone No.: 702-895-3567
   Fax No.: 702-895-4343
   Email: elsa.juarez@unlv.edu

4. Emergency Assembly Area (EAA) Location (minimum 150’ from building): In front of the Dining Complex near the street.

5. Departments
   A. Department 1 Coordinator:
      DSC Name: Patricia Pablo
      Phone No.: 702-895-0366
      Email: patricia.pablo@unlv.edu

   B. Department 2 Coordinator:
      DSC Name: Zhijian Wu
      Phone No.: 702-895-3567
      Email: zhijian.wu@unlv.edu

   C. Department 3 Coordinator:
      DSC Name: Sara Heath
      Phone No.: 702-895-0304
      Email: sarah.heath@unlv.edu

THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY.
6. **Campus Safety Committee** (if applicable): N/A

A. Member:
   Phone No.:
   Department or Unit:

7. **Emergency Staff**

A **Role Taker** is a building occupant assigned to take roll call at the EAA after a building evacuation. Once the roll has been taken they should turn in their role sheets to the Building Safety Coordinator to be relayed to 1st responding agencies.

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A. **Roll Takers**

1. Department or Unit: Roll Taker 1: Sarah Heath Roll Taker 2: Pat Pablo

B. **Floor Monitors**

   1. Department or Unit: CDC Bldg. 7
      Floor Monitor 1: Bob Ain Floor Monitor 2:

   2. Department or Unit: CDC Bldg. 8
      Floor Monitor 1: Sarah Heath Floor Monitor 2: Elsa Juarez

   3. Department or Unit: CDC Bldg. 9
      Floor Monitor 1: Doug Burke Floor Monitor 2: Derrick DuBose

   4. Department or Unit: CDC Bldg. 10
      Floor Monitor 1: Malwane Ananda Floor Monitor 2:

**Acronyms and Terms**

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Building Evacuation Plan

ONLINE EDUCATION

CDC BUILDING 2, partial
CDC BUILDING 11

Date Revised

March 4, 2015

Risk Management and Safety
BUILDING EVACUATION PLAN

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I. BUILDING INFORMATION

1. Central Desert Complex building 11:

2. Building Safety Coordinator (BSC) Name: Valerie Nehmer
   Phone No.: 895-2495
   Fax No.: 895-0637
   Email: valerie.nehmer@unlv.edu

3. Alternate BSC Name: Paul Erickson
   Phone No.: 895-0326
   Fax No.: 895-0637
   Email: paul.erickson@unlv.edu

4. Emergency Assembly Area (EAA) Location (minimum 150’ from building):
   CBC building A, Alumni Walk in front of Franklin J. Koch

5. Departments
   A. Department 1 CDC building 2 Coordinator: Paul Erickson
      DSC Name: Paul Erickson
      Phone No.: 895-0326
      Email: paul.erickson@unlv.edu

   B. Department 2 CDC building 11 Coordinator: Leeann Fields
      DSC Name: Leeann Fields
      Phone No.: 895-1346
      Email: leeann.fields@unlv.edu

   C. Department 3 Coordinator:
      DSC Name:
      Phone No.:
      Email:
D. Department 4 Coordinator:
DSC Name:
Phone No.:
Email:

E. Department 5 Coordinator:
DSC Name:
Phone No.:
Email:

6. Campus Safety Committee (if applicable):

A. Member:
Phone No.:
Department or Unit:

B. Member:
Phone No.:
Department or Unit:

C. Member:
Phone No.:
Department or Unit:

D. Member:
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Department or Unit:

E. Member:
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7. Emergency Staff

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A Floor Monitor is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

A. Roll Takers
1. Department or Unit: Online Education
Roll Taker 1: Paul Erickson Roll Taker 2: Leeann Fields
2. Department or Unit:
   Roll Taker 1: Roll Taker 2:

3. Department or Unit:
   Roll Taker 1: Roll Taker 2:

4. Department or Unit: Team 4
   Roll Taker 1: Roll Taker 2:

5. Department or Unit:
   Roll Taker 1: Roll Taker 2:

B. Floor Monitors

1. Department or Unit:
   Floor Monitor 1: Floor Monitor 2:

2. Department or Unit:
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Building Evacuation Plan

College of Fine Arts
Central Desert Complex  CDC12  & CDC2

Date Revised
10/28/2015

Risk Management and Safety
BUILDING EVACUATION PLAN

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I. BUILDING INFORMATION

1. Building Name: Central Desert Complex   CDC12   & CDC2

2. Building Safety Coordinator (BSC) Name: Delia Martin
   Phone No.: 702-895-2554
   Fax No.: 702-895-4194
   Email: delia.martin@unlv.edu

3. Alternate BSC Name: Michael Tylo
   Phone No.: 702-895-2520
   Fax No.: 702-895-4194
   Email: michael.tylo@unlv.edu

4. Emergency Assembly Area (EAA) Location (minimum 150’ from building):
   Cement walkway to the North

5. Departments
   A. Department 1 Coordinator: Delia Martin (CDC12)
      DSC Name: College of Fine Arts Dean’s Office
      Phone No.: 895-2554
      Email: delia.martin@unlv.edu

   B. Department 2 Coordinator: Julie Johnson (CDC2)
      DSC Name: College of Fine Arts Advising
      Phone No.: 895-5391
      DSC Name: 
      Email:

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6. **Building Safety Committee** (if applicable): N/A
A. **Member:**
   Phone No.: 
   Department or Unit:

7. **Emergency Staff**

A **Role Taker** is a building occupant assigned to take roll call at the EAA after a building evacuation. Once the roll has been taken they should turn in their role sheets to the Building Safety Coordinator to be relayed to 1st responding agencies.

A **Floor Monitor** is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

A. **Roll Takers**

1. Department or Unit: CDC12
   Roll Taker 1: Patricia Marmurowski  
   Roll Taker 2: Delia Martin

2. Department or Unit: CDC2
   Roll Taker 1: Ivana Goga  
   Roll Taker 2: Julie Johnson

B. **Floor Monitors**

1. Department or Unit: CDC12
   Floor Monitor 1: Brianna Silverio  
   Floor Monitor 2: Delia Martin

2. Department or Unit: CDC2
   Floor Monitor 1: Kristie Berthelotte  
   Floor Monitor 2: Julie Johnson

**Acronyms and Term**

<table>
<thead>
<tr>
<th>Acronym</th>
<th>Meaning</th>
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<tbody>
<tr>
<td>BSC</td>
<td>Building Safety Coordinator</td>
</tr>
<tr>
<td>BEP</td>
<td>Building Evacuation Plan</td>
</tr>
<tr>
<td>DSC</td>
<td>Department Safety Coordinator</td>
</tr>
<tr>
<td>EAA</td>
<td>Emergency Assembly Area</td>
</tr>
<tr>
<td>EOC</td>
<td>Emergency Operations Center</td>
</tr>
<tr>
<td>RM&amp;S</td>
<td>Risk Management and Safety</td>
</tr>
<tr>
<td>UNLVPD</td>
<td>University of Nevada Las Vegas Police Department</td>
</tr>
</tbody>
</table>

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<table>
<thead>
<tr>
<th>Term</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Emergency Plan</td>
<td>A document which consists of emergency information and procedures, activities for preparing for emergencies, and roles and responsibilities of building occupants.</td>
</tr>
<tr>
<td>Building Safety Committee</td>
<td>A group usually composed of members of each department in the building, generally chaired by the BSC, charged with building emergency preparedness and overseeing building safety concerns.</td>
</tr>
<tr>
<td>Building Safety Coordinator</td>
<td>A University employee who has a defined role in campus emergency/disaster preparedness: he or she prepares the BEP and serves as the communication liaison between campus service agencies and building occupants for specific circumstances enumerated in the BSC position description.</td>
</tr>
<tr>
<td>Department Safety Coordinator</td>
<td>A University employee who assists in coordinating, implementing, and documenting the department’s safety program. This includes ensuring department employees are trained on their BEP(s).</td>
</tr>
<tr>
<td>Floor Monitor</td>
<td>A building occupant assigned to assist with a building evacuation during an emergency by alerting other occupants on their way out of the building.</td>
</tr>
<tr>
<td>Roll Taker</td>
<td>A building occupant assigned to take roll call at the EAA after a building evacuation.</td>
</tr>
<tr>
<td>Emergency Responder(s)</td>
<td>Trained personnel who provide assistance in an emergency. They are not building occupants and may be from the University, University Police, local fire departments, RM&amp;S, Facilities Management, etc. In critical situations they may take charge of the building and have full authority over activities in and around the building.</td>
</tr>
<tr>
<td>EAA</td>
<td>A pre-designated safe location near a building where building occupants assemble and report to the roll taker(s) after evacuating the building.</td>
</tr>
<tr>
<td>Emergency Operations Center (EOC)</td>
<td>The headquarters for designated representatives of campus essential services, where campus response is coordinated and resources are allocated during a disaster.</td>
</tr>
</tbody>
</table>

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