Central Desert Complex Bldg. #1

Building Evacuation Plan

Date Revised
8/15/2016

Risk Management and Safety
BUILDING EVACUATION PLAN

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I. BUILDING INFORMATION

1. **Building Name:** Central Desert Complex Bldg. 1

2. **Building Safety Coordinator (BSC) Name:** Phillip Burns
   Phone No. 702-895-4076
   Fax No. 702-895-2514
   Email: phillip.burns@unlv.edu

3. **Alternate BSC Name:** Andrea Barefield
   Phone No. 702-895-2304
   Fax No. 702-895-2514
   Email: andrea.barefield@unlv.edu

4. **Emergency Assembly Area (EAA) Location (minimum 150’ from building):** Classroom Building Complex Plaza (between bldgs. CBC-A and CBC-C)

5. **Departments:**
   A. Department: English Language Center
      Department 1 Coordinator: Dr. Vicki L. Holmes
      Phone No.: 702-895-4311
      Email: Vicki.holmes@unlv.edu

   B. Department: Office of Student Conduct
      Department 2 Coordinator: Phillip Burns
      Phone No.: 702-895-4076
      Email: phillip.burns@unlv.edu

THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY.
6. **Building Safety Committee** (if applicable): N/A

A. Member: **NOT APPLICABLE**
Phone No.: 
Department or Unit: 

7. **Emergency Staff**

A **Role Taker** is a building occupant assigned to take roll call at the EAA after a building evacuation. Once the roll has been taken they should turn in their role sheets to the Building Safety Coordinator to be relayed to 1st responding agencies.

A **Floor Monitor** is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

A. **Roll Takers**

1. Department or Unit: English Language Center
Roll Taker 1: Cristina Scoble  
Roll Taker 2: Carmen Campos

2. Department or Unit: Office of Student Conduct
Roll Taker 1: Phillip Burns  
Roll Taker 2: Andrea Barefield

B. **Floor Monitors**

1. Department or Unit: English Language Center
Floor Monitor 1: Cristine Scoble  
Floor Monitor 2: Carmen Campos

2. Department or Unit: Office of Student Conduct
Floor Monitor 1: Phillip Burns  
Floor Monitor 2: Andrea Barefield

**Acronyms and Term**

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BEP  
Building Evacuation Plan

DSC  
Department Safety Coordinator

EAA  
Emergency Assembly Area

EOC  
Emergency Operations Center

RM&S  
Risk Management and Safety

UNLV PD  
University of Nevada Las Vegas Police Department

Building Safety Coordinator

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University Police, local fire departments, RM&S, Facilities Management, etc. In critical situations they may take charge of the building and have full authority over activities in and around the building.

EAA

A pre-designated safe location near a building where building occupants assemble and report to the roll taker(s) after evacuating the building.

Emergency Operations Center (EOC)

The headquarters for designated representatives of campus essential services, where campus response is coordinated and resources are allocated during a disaster.
Building Evacuation Plan

College of Fine Arts
Central Desert Complex  CDC2

Date Revised
11/01/2016

Risk Management and Safety
BUILDING EVACUATION PLAN

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I. BUILDING INFORMATION

1. Building Name: Central Desert Complex  CDC2

2. Building Safety Coordinator (BSC) Name: Delia Martin
   Phone No.: 702-895-2554
   Fax No.: 702-895-4194
   Email: delia.martin@unlv.edu

3. Alternate BSC Name: Michael Tylo
   Phone No.: 702-895-2520
   Fax No.: 702-895-4194
   Email: michael.tylo@unlv.edu

4. Emergency Assembly Area (EAA) Location (minimum 150’ from building):
   Cement walkway to the North

5. Departments
   A. Department 1 Coordinator: Delia Martin (FDH 630A)
      DSC Name: College of Fine Arts Dean’s Office
      Phone No.: 895-2554
      Email: delia.martin@unlv.edu

   B. Department 2 Coordinator: Julie Johnson (CDC2)
      DSC Name: College of Fine Arts Advising Center
      Phone No.: 895-5391
      DSC Name: College of Fine Arts Academic Advising Center
      Email: julie.johnson@unlv.edu

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6. **Building Safety Committee** (if applicable): N/A
A. **MEMBER:**
Phone No.: N/A
Department or Unit: N/A

7. **Emergency Staff**

A **Role Taker** is a building occupant assigned to take roll call at the EAA after a building evacuation. Once the roll has been taken they should turn in their role sheets to the Building Safety Coordinator to be relayed to 1st responding agencies.

A **Floor Monitor** is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

A. **Roll Takers**

1. Department or Unit: CDC2
Roll Taker 1: Julie Johnson  
Roll Taker 2: Stacy Shapin

B. **Floor Monitors**

1. Department or Unit: CDC2
Floor Monitor 1: Kristie Berthelotte  
Floor Monitor 2: Julie Johnson

**Acronyms and Term**

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**Term**

**Building Emergency Plan**

A document which consists of emergency information and procedures, activities for preparing for emergencies, and roles and responsibilities of building occupants.

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A group usually composed of members of each department in the building, generally chaired by the BSC, charged with building emergency preparedness and overseeing building safety concerns.

Building Safety Coordinator
A University employee who has a defined role in campus emergency/disaster preparedness: he or she prepares the BEP and serves as the communication liaison between campus service agencies and building occupants for specific circumstances enumerated in the BSC position description.

Department Safety Coordinator
A University employee who assists in coordinating, implementing, and documenting the department’s safety program. This includes ensuring department employees are trained on their BEP(s).

Floor Monitor
A building occupant assigned to assist with a building evacuation during an emergency by alerting other occupants on their way out of the building. The Floor Monitor will assist the First Responders in ensuring that personnel will not enter the building until the building has been determined to be safe to re-enter.

Roll Taker
A building occupant assigned to take roll call at the EAA after a building evacuation. The Roll Taker will assist the First Responders in ensuring that personnel will not enter the building until the building has been determined to be safe to re-enter.

Emergency Responder(s)
Trained personnel who provide assistance in an emergency. They are not building occupants and may be from the University, University Police, local fire departments, RM&S, Facilities Management, etc. In critical situations they may take charge of the building and have full authority over activities in and around the building.

EAA
A pre-designated safe location near a building where building occupants assemble and report to the roll taker(s) after evacuating the building.

Emergency Operations Center (EOC)
The headquarters for designated representatives of campus essential services, where campus response is coordinated and resources are allocated during a disaster.

In the event of an emergency building closure, your building evacuation plan should address and delegate responsibility to building personnel for any special accommodations you would like implemented such as; posting building closure notices, escorting staff, monitoring building entrances, etc.

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BUILDING EVACUATION PLAN

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I. BUILDING INFORMATION

1. **Building Name**: Central Desert Complex Building 3

2. **Building Safety Coordinator (BSC) Name**: Gina Sully, PhD
   **Phone**: 702-895-3749
   **Fax**: 
   **E-mail**: gina.sully@unlv.edu

3. **Alternate BSC Name**: Brianna Silverio
   **Phone**: 702-895-4662
   **E-mail**: 

4. **Emergency Assembly Area (EAA) Location (minimum 150’ from building)**:
   On the Alumni Walk, in front of the main entrance to the Central Desert Complex, between CDC – 1 and CDC – 11.

5. **Departments**:
   A. **Department**: The Writing Center
      **Department 1 Coordinator**: Gina Sully, PhD
      **Phone**: 702-895-3749
      **E-mail**: gina.sully@unlv.edu

   B. **Department**: Department of English Part-Time Instructors
      **Department 2 Coordinator**: 
      **DSC Name**: 
      **Phone**: 702-895-4662
      **E-mail**: 

   THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY.
6. **Building Safety Committee** (if applicable): N/A

A. Member:
   Phone No.:
   Department or Unit:

7. **Emergency Staff**

A **Roll Taker** is a building occupant assigned to take roll call at the EAA after a building evacuation. Once the roll has been taken they should turn in their role sheets to the Building Safety Coordinator to be relayed to 1st responding agencies. The Roll Taker will assist the First Responders in ensuring that personnel will not enter the building until the building has been determined to be safe to re-enter.

A **Floor Monitor** is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building. The Floor Monitor will assist the First Responders in ensuring that personnel will not enter the building until the building has been determined to be safe to re-enter.

A. **Roll Takers**

1. Department or Unit: CDC 3 - 301

   Roll Taker 1:
   Name: Gina Sully, PhD
   Phone: 702-895-3749
   Fax:
   E-mail: patrice.hollrah@unlv.edu

2. Department or Unit: CDC 3 - 311

   Roll Taker 1:
   Name: Gina Sully, PhD
   Phone: 702-895-3749
   Fax:
   E-mail: gina.sully@unlv.edu

B. **Floor Monitors**

1. Department or Unit: CDC 3 - 301

   Floor Monitor 1:
   Name: Gina Sully, PhD
   Phone: 702-895-3749

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Fax:  
E-mail: gina.sully@unlv.edu

2. Department or Unit: CDC 3 - 311

Floor Monitor 1:  
Name: Gina Sully, PhD  
Phone: 702-895-3749  
Fax:  
E-mail: gina.sully@unlv.edu

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Term Definition

**Building Emergency Plan**
A document which consists of emergency information and procedures, activities for preparing for emergencies, and roles and responsibilities of building occupants.

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A group usually composed of members of each department in the building, generally chaired by the BSC, charged with building emergency preparedness and overseeing building safety concerns.

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A University employee who has a defined role in campus emergency/disaster preparedness: he or she prepares the BEP and serves as the communication liaison between campus service...
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**Department Safety Coordinator** A University employee who assists in coordinating, implementing, and documenting the department’s safety program. This includes ensuring department employees are trained on their BEP(s).

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**EAA** A pre-designated safe location near a building where building occupants assemble and report to the roll taker(s) after evacuating the building.

**Emergency Operations Center (EOC)** The headquarters for designated representatives of campus essential services, where campus response is coordinated and resources are allocated during a disaster.

In the event of an emergency building closure, your building evacuation plan should address and delegate responsibility to building personnel for any special accommodations you would like implemented such as; posting building closure notices, escorting staff, monitoring building entrances, etc.

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Central Desert Complex Building 4
Building Evacuation Plan

Date Revised
1/20/2017

Risk Management and Safety
BUILDING EVACUATION PLAN

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I. BUILDING INFORMATION

1. Building Name: Central Desert Complex Building 4

2. Building Safety Coordinator (BSC) Name: Marie E. Torres
   Phone: 702-895-3433
   Fax: 702-895-1279
   Email: marie.torres@unlv.edu

3. Alternate BSC Name: David Beisecker
   Phone: 702-895-3475
   Fax: 702-895-1279
   Email: beiseckd@unlv.nevada.edu

4. Emergency Assembly Area (EAA) Location (minimum 150’ from building): Front of Dining complex near street.

5. Departments:

   A. Department: Philosophy
      Department 1 Coordinator: Marie Torres
      DSC Name: Marie Torres
      Phone No.: 895-3433
      Email: marie.torres@unlv.edu

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6. **Building Safety Committee** (if applicable): N/A

A. Member:
   Phone No.:
   Department or Unit:

7. **Emergency Staff**

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   A **Floor Monitor** is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

A. **Roll Takers**

   1. Department or Unit:
      Roll Taker 1: Marie Torres     Roll Taker 2: David Beisecker

B. **Floor Monitors**

   1. Department or Unit:
      Floor Monitor 1: Marie Torres Floor Monitor 2:

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Building Name
Central Desert Complex 5

Building Evacuation Plan

Risk Management and Safety
BUILDING EVACUATION PLAN

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I. BUILDING INFORMATION

1. Building Name: CDC-5

2. Building Safety Coordinator (BSC) Name: Mark Ashcraft

3. Alternate BSC Name:

4. Emergency Assembly Area (EAA) Location (minimum 150’ from building): Steps by CBC-A

5. Departments:

   A. Department: Psychology
   Department 1 Coordinator: AA IV in Psychology
   DSC Name: Kathryn Levasseur
   Phone No.: 5-0176
   Email: Kathryn.levasseur@unlv.edu

   TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY.
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Central Desert Complex Bldg. #6

Building Evacuation Plan

Date Revised
12/12/2016

Risk Management and Safety

BUILDING EVACUATION PLAN
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The purpose of this document is to increase the safety awareness for students, faculty, staff and visitors while on the UNLV campus. It is vital that you evacuate the building every time the alarm sounds; and that you are aware of evacuation routes, exit points, and the location of your Emergency Assembly Area. You should also be conscious of the locations of pull alarms, first aid kits, emergency eye wash stations, and emergency showers. Additionally, if you are assigned any responsibilities in the following document you should be aware of what the position entails and be ready to assist in emergency situations.

I. BUILDING INFORMATION

1. **Building Name**: Central Desert Complex Bldg. 6

2. **Building Safety Coordinator (BSC) Name**: Russell Hurlburt
   - Phone No. 702-895-0194
   - Fax No. 702-895-0195
   - Email: russ@unlv.nevada.edu

3. **Alternate BSC Name**: Chris Heavey
   - Phone No. 702-895-0186
   - Fax No. 702-895-0195
   - Email: chris.heavey@unlv.edu

4. **Emergency Assembly Area (EAA) Location (minimum 150’ from building)**:
   Classroom Building Complex Plaza (between bldgs. CBC-A and CBC-C)

5. **Departments**:
   A. Department: Psychology
      - Department 1 Coordinator: Russell Hurlburt
      - DSC Name:
      - Phone No.: 702-895-0194
      - Email: russ@unlv.nevada.edu

6. **Building Safety Committee** (if applicable): N/A
   A. Member:
      - Phone No.:
      - Department or Unit:

THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY.
7. Emergency Staff

A **Role Taker** is a building occupant assigned to take roll call at the EAA after a building evacuation. Once the roll has been taken they should turn in their role sheets to the Building Safety Coordinator to be relayed to 1st responding agencies.

A **Floor Monitor** is a building occupant assigned to assist with a floor and building evacuation during an emergency by checking for and alerting other occupants on their way out of the building.

A. **Roll Takers**

1. Department or Unit:
   Roll Taker 1: Russell Hurlburt  
   Roll Taker 2: Chris Heavey

B. **Floor Monitors**

1. Department or Unit:
   Floor Monitor 1: Russ Hurlburt  
   Floor Monitor 2: Chris Heavey

### Acronyms and Term

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<td>Trained personnel who provide assistance in an emergency. They are not building occupants and may be from the University, University Police, local fire departments, RM&amp;S, Facilities Management, etc. In critical situations they may take charge of the building and have full authority over activities in and around the building.</td>
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Building Evacuation Plan

CDC Bldgs. 7, 8, 9 and 10

Date Revised

8/11/2016

Risk Management and Safety
BUILDING EVACUATION PLAN

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I. BUILDING INFORMATION

1. Building Name: Central Desert Complex Bldgs. 7, 8, 9 and 10

2. Building Safety Coordinator (BSC) Name: Pat Pablo
   Phone No.: 702-895-0366
   Fax No.: 702-895-4343
   Email: patricia.pablo@unlv.edu

3. Alternate BSC Name: Elsa Juarez
   Phone No.: 702-895-3567
   Fax No.: 702-895-4343
   Email: elsa.juarez@unlv.edu

4. Emergency Assembly Area (EAA) Location (minimum 150’ from building): In front of the Dining Complex near the street.

5. Departments
   A. Department 1 Coordinator:
      DSC Name: Patricia Pablo
      Phone No.: 702-895-0366
      Email: patricia.pablo@unlv.edu

   B. Department 2 Coordinator:
      DSC Name: Zhijian Wu
      Phone No.: 702-895-3567
      Email: zhijian.wu@unlv.edu

   C. Department 3 Coordinator:
      DSC Name: Lori Ornelas
      Phone No.: 702-895-0304
      Email: lori.ornelas@unlv.edu

THIS FORM SHOULD BE UPDATED ANNUALLY AND SUBMITTED TO THE DEPARTMENT OF RISK MANAGEMENT AND SAFETY.
6. **Campus Safety Committee** (if applicable): N/A

A. Member:
   Phone No.:
   Department or Unit:

7. **Emergency Staff**

   A **Role Taker** is a building occupant assigned to take roll call at the EAA after a building evacuation. Once the roll has been taken they should turn in their role sheets to the Building Safety Coordinator to be relayed to 1st responding agencies.

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   **A. Roll Takers**

   1. Department or Unit: Roll Taker 1: Sarah Heath Roll Taker 2: Pat Pablo

   **B. Floor Monitors**

   1. Department or Unit: CDC Bldg. 7
      Floor Monitor 1: Bob Ain
      Floor Monitor 2: Gary Phelps

   2. Department or Unit: CDC Bldg. 8
      Floor Monitor 1: Lori Ornelas
      Floor Monitor 2: Elsa Juarez

   3. Department or Unit: CDC Bldg. 9
      Floor Monitor 1: Doug Burke
      Floor Monitor 2: Derrick DuBose

   4. Department or Unit: CDC Bldg. 10
      Floor Monitor 1: Malwane Ananda
      Floor Monitor 2: Arthur Baragar

**Acronyms and Terms**

This form should be updated annually and submitted to the Department of Risk Management and Safety.
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<td><strong>Department Safety Committee</strong></td>
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<td><strong>Emergency Response Team</strong></td>
<td>Highly trained volunteer university employees from RM&amp;S and Facilities Management Departments, as well as other select employees, who respond to specific campus emergencies, i.e. Gas leaks, medical emergencies, utility outages, and building evacuations.</td>
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